

Minutes of Little Cheverell Annual Village Meeting

Held on Wednesday the 9th May 2018 at 19.00 hrs.

In the Village Hall

Present: Parish Councillors Wes Parfitt – Chairman, Linda Deane – taking the minutes, Bill Mowatt, Sue Ivey, Anne Venus – Responsible Financial Officer.

In compliance with the Data Protection Act the Chair asked the meeting, if a person speaks, did they have any objection to their name being published in the minutes. No objections raised.

1. **Election of the Chair for 2018/2019**
A ballot was taken resulting in Wesley Parfitt being elected to continue to be Chair for the next year by a vote of 4 to 1. The ballot papers were checked by Cllr. Ivey.
2. **To Receive the Chair's Declaration of Acceptance of Office**
The meeting received the Chair's Declaration of Acceptance of Office.
3. **Election of Vice-Chair for 2018/2019**
A ballot was taken resulting in Cllr. Venus being elected to continue in the post of Vice-Chair.
4. **Appointment of Clerk and Other Officers**
The Chair advised he was happy to continue to undertake the duties of Clerk and Cllr. Venus advised she was happy to continue to carry out the duties of Financial Officer.
5. **To decide when any Declarations of Acceptance of Office which have not been received as provided by law shall be received. N/A**
6. **Apologies**
None.
7. **Approval of Minutes of Annual Village Meeting held on 10 May 2017**
Approved.
8. **Public Forum**
Mr. Rawlins (PR) raised the issue of the deteriorating state of the WW1 memorial situated in the grounds of St. Peter's Church. He was advised the memorial did not belong to the Church but was the property of the village. Therefore the onus of responsibility for its maintenance was on the residents of Little Cheverell, not on the Parochial Church Council.

PR thought it would be appropriate to carry out a refurbishment of the memorial to

mark the centenary of WW1. He had received two quotes; £1400 for a simple refurbishment (wash and brush up) and £3,500 for something more thorough. PR was in the process of obtaining a third quote. The sum of £3,500 was thought to be excessive. The Chair proposed the village contribute £1400 for a simple refurbishment but any more would have to be raised by contributions, donations and fund raising events.

Lengthy discussion followed on the feasibility of relocating the 12' memorial to a more central position in the village, the Millennium Green being the best option. PR voiced his concern that transportation carried the risk of damage and came at a high cost. He had been quoted £25,000. The meeting agreed raising such a large sum was not really viable and relocation of the memorial not practical.

The option of having a new monument made and situated on the M. Green was discussed. It was suggested a smaller monument, depicting the 15 names, would be more easily managed and sustainable. Composition and materials were discussed. The Chair made it clear that the Parish Council would have the choice of design if it funded a new memorial.

It was agreed council members would visit the memorial and see the condition of it before deciding how best to proceed

The Chair advised he was happy to continue to be the Parish Council's representative on the Village Hall Committee and would email Mr. Brain (MB) to that effect.

9. **To receive a report from the Chair of the Village Hall Trustees**
MB submitted the Village Hall Trustees' Annual Report for May 2018.
10. **To receive a report from the outgoing Chair of the Parish Council**
The Chair submitted his Annual Report for May 2018.

Signed by the Chairman

Minutes of Little Cheverell Parish Council Meeting Held on Wednesday the 9 May 2018 at 20.00 hrs.

In the Village Hall

Present: Parish Councillors Wes Parfitt – Chairman, Linda Deane – taking the minutes, Bill Mowatt, Sue Ivey, Anne Venus – Responsible Financial Officer.

1. **Approval of the Minutes of the Parish Council Meeting held on 14 March 2018**
The minutes of the last meeting were approved and signed off by the Chairman.

2. **Apologies**
None.

3. **Welcome to the Public and Public Forum**
Done.

4. Financial Matters

- 4.1. Approval of Accounts

- 4.1.1. Receipt of Precept of £2500 on 23.4.2018

- 4.1.2. VAT refund of £378.55 on 1.3.2018

- 4.1.3. Pay Annual Sub to Wilts. Assoc. of Local Councils £70.10 Proposed Anne Venus, seconded Sue Ivey

- 4.1.4.

The responsible financial officer (RFO) must sign and date 'Section 2 - Accounting statements 2017/18' of the AGAR Part 2 before it is presented to the Meeting. Done. At the approval meeting, the authority must, in the following order:

- (a) consider the Accounting Statements by the members meeting as a whole; Done
- (b) approve the Accounting Statements by resolution; and
- (c) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given. Done

- 4.3. Vanessa Reburn has agreed to continue to be the Internal Auditor this financial year. See attached Little Cheverell Parish Council Accounts 2017/2018. The Chair expressed the Council's appreciation of Anne's management of the Parish Council's finances.

5. **BT/Open Reach – Ultrafast Broadband**

Mr. Brain advised he had not received a reply from BT on their intentions regarding the installation of a cabinet for fixed line fibre broadband and cabling at the village hall green. Mr. Maxwell advised BT were in debate on whether to lay the cabling

underground or overhead. There will be a delay while BT are in negotiation with the agents of the Nosworthy estate. Estimated delivery by the end of June for those houses in Low Road that have an inadequate broadband service.

6. **Parish Steward**

Cllr. Ivey advised the scheme had been suspended during the bad weather. She had received and circulated the dates of the Parish Steward's visits from June to October. The scheme had been due to be reinstated at the end of April but due to the Steward's other commitments it will not start again until June 18th.

6.1. **Replacement of Salt Bin**

Cllr. Ivey advised she had been in discussion with Richard Dobson at County Hall who assured her the bin will be replaced but he could not give a time scale.

6.2. **Pot Holes in Low Road**

The area covered by the Parish Steward to fill in pot holes was discussed.

7. **Low Road 20 mph Speed Limit**

The Chair advised he would attend the next CATG meeting. It was pointed out that the 20 mph in Low Road had been in force for some while. However we were still waiting for the signs to be installed. They are expected to be in place by the end of May / early June. Discussion followed on how the limit could be enforced.

8. **Defib Training on 3rd October 2018**

More details will be published nearer the time.

9. **Moving Traffic Signs at North End of Low Road**

Mr. Maxwell advised that if we wanted to carry this further we would need to raise the matter on the Area Board website. The meeting agreed the item be withdrawn.

10. **Planning Applications**

None.

11. **AOB**

11.1 Cllr. Deane was happy to be responsible person for booking the village hall for future meetings.

11.2 The WW1 memorial was discussed. Renovation issues will be investigated and reported on at the next meeting.

12. **Date of Next Meeting** 4th July 2018.

The meeting closed at 20.45 hours.